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## Schedule of Legal Fees for Corporate and Commercial Services

### 企业和商业服务的法律费用表

#### 1. Formation of New Enterprises

##### 新企业的成立

- Incorporation of a New Entity: Fee of \$1,500 plus tax (inclusive of all standard services).  
○ 新实体的注册：费用为\$1,500 加税（包括所有标准服务，使用客户指定地址）。
  - This includes a 30 minutes strategic consultation with our legal team to determine the optimal corporate structure for your venture.
  - 这包括与我们的法律团队进行半小时的战略咨询，以确定您的企业最优的公司结构。
  - Preparation of the company's initial minute book is included.
  - 包括准备公司初始文件与完整公司章程。
  - \$100 for expedited reservation of the company name (included in the incorporation fee).
  - 公司名称加急预留费用\$100（包含在注册费中）。

#### 2. Commercial Lease Agreement Review

##### 商业租赁协议审查

- Assessment of Lease Contracts: Fee to be determined (TBD) based on specific client requirements.  
○ 租约合同评估：费用待定（TBD），基于具体客户需求。
  - Fees typically range between \$800 to \$2,000, subject to the complexity and scope of the lease agreement.
  - 费用通常在\$800 至\$2,000 之间，具体取决于租赁协议的复杂性和范围。

#### 3. Shareholders' Agreement Preparation and Negotiation

##### 股东协议的准备和谈判

- Drafting and Negotiation of Shareholders' Agreements: Fee TBD.  
○ 起草和谈判股东协议：费用待定。
  - Particularly recommended for scenarios involving non-active shareholders.

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- 特别推荐用于涉及非活跃股东的情况。
- Legal fees generally fall between \$2,500 and \$3,500.
- 法律费用通常在\$2,500 至\$3,500 之间。

#### 4. Acquisition and Sale of a Business

##### 收购及出售生意业务

- Legal Representation in Business Acquisitions: Fee TBD, dependent on transaction scale.
- 代理买家进行商业收购：费用待定，取决于交易规模。
  - For acquisitions under \$300,000, our fee is 2.5% of the transaction value (minimum of \$2,500), plus applicable taxes and disbursements.  
对于 30 万加元以下的收购，我们的费用是交易价值的 2.5%（最低 2500 加元），另加适用的税费和支付款项。
  - Includes limited due diligence. 包括有限的尽职调查。
  - Assumes execution under a standard CREA agreement. 假设根据标准 CREA 协议执行。
- 代理卖家进行商业交接： Transaction under \$300,000, our fee is 1% of the transaction value (minimum of \$1,500), plus applicable taxes and disbursements.  
代理卖家出售商业，交易额在 30 万以下，按照 1% 收费，最低 \$1500，加上税及费用

#### 5. New Business Setup

##### 新企业设立

- Storage of Registered and Records Office Documentation: \$350, plus applicable taxes and disbursements.  
存储注册和记录办公室文件：350 加元，另加适用的税费和支付款项。
- Drafting of Company Employment Agreements: \$1,000, plus applicable taxes.  
起草公司雇佣合同：1000 加元，另加适用的税费。
- Preparation of Confidentiality Agreements: \$500, plus applicable taxes.  
准备保密协议：500 加元，另加适用的税费。
- Custom Agreement Drafting: Fee TBD, with fees typically ranging from \$1,500 to \$2,500.

自定义协议起草：费用待定，费用通常在 1500 加元到 2500 加元之间。

#### 6. Corporate Maintenance

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## 公司维护

- Annual Report Filing: \$100, plus applicable taxes and disbursements.  
年度报告提交: 100 加元, 另加适用的税费和支付款项。
- Change of Address Filing: \$50, plus applicable taxes and disbursements.  
变更地址提交: 50 加元, 另加适用的税费和支付款项。
- Director Change Filing: \$50, plus applicable taxes and disbursements.  
董事变更提交: 50 加元, 另加适用的税费和支付款项。

### Schedule A Hourly Rate of Legal Fee

如果客户情况较为复杂, 需要按时间收费, 按照以下收费标准

Law Firm	Title	Name	Hourly Rate (CAD)
UH Law	Principal Lawyer	Xiaomei Qiu	\$280
UH Law	Legal Assistant	Gloria Li	\$100
UH Law	Legal Assistant	Yingxia Li	\$100
UH Law	Admin Assistant	Aaron Liu	\$100

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